



नर्मदा नियंत्रण प्राधिकरण

(जल शक्ति मंत्रालय, जल संसाधन, नदी विकास एवं गंगा संरक्षण विभाग, भारत सरकार)

NARMADA CONTROL AUTHORITY

(Ministry of Jal Shakti, Department of Water Resources, RD&GR, Govt. of India)

नर्मदा सदन, सेक्टर-बी, स्कीम नं. 74-सी, विजय नगर, इन्दौर (म. प्र.)

Narmada Sadan, Sector-B, Scheme No. 74-C, Vijay Nagar, Indore-452 010 (M.P.), INDIA

CGM (MPEB)MPPMC
UC D/P I
Letter No. 400
Date 15.01.2021

सं: अ-3(43)/2016/प्रशा/28-83

दिनांक: 06.01.2021

प्रति

11. Chairman, MPEB,
Rampur Colony,
Jabalpur, (Madhya Pradesh)

Letter No 148
Date 15.1.2021
CGM(MPEB)

MD, MPPMCL

विषय- नर्मदा नियंत्रण प्राधिकरण में प्रतिनियुक्ति (लघु अवधि अनुबंध सहित) के विभिन्न पदों को भरना।

महोदय/महोदया

नर्मदा नियंत्रण प्राधिकरण, जल शक्ति मंत्रालय, जल संसाधन, नदी विकास एवं गंगा संरक्षण विभाग, भारत सरकार के अधीन एक कॉर्पोरेट निकाय है में कुछ पद भारत के केन्द्रीय / राज्य सरकार के अधिकारियों / PSU / राज्य बिजली बोर्डों / स्वायत्त निकायों के बीच से भरने का प्रस्ताव है। पदों का विज्ञापन 2 जनवरी से 8 जनवरी 2021 के रोजगार समाचार में पहले ही प्रकाशित किया जा चुका है (छायाप्रति संलग्न)। रिक्त पदों का विवरण, अपेक्षित योग्यता, अनुभव आदि पत्र के साथ संलग्न हैं। आपसे अनुरोध है कि इन रिक्तियों को अपने विभाग में परिचालित करें, जो नर्मदा नियंत्रण प्राधिकरण में प्रतिनियुक्ति पर 3 वर्ष के लिए कार्यमुक्त किया जा सके उनकी गत 5 वर्षों का वार्षिक गोपनीय प्रतिवेदन (ए. सी.आर.) एवं कोई दण्ड नहीं का प्रमाण पत्र की सत्यापित प्रतियों के साथ भेजें। न.नि.प्रा. में प्रतिनियुक्ति के आधार पर नियुक्ति के लिए नियम और शर्तें DoPT O.M. No. 6/8/2009-Estt.(Pay-II) दिनांक 17 जून 2010 है।

रोजगार समाचार में इन रिक्तियों के प्रकाशन की तारीख से 30 दिनों तक आवेदन प्राप्त करने की अंतिम तिथि होगी।

पद इत्यादि के लिए सम्बद्ध विस्तृत जानकारी जैसे पात्रता, अनुभव, इयूटी के संबंध में ब्यौरा न.नि.प्रा. की वेबसाईट (www.nca.gov.in) भी उपलब्ध हैं।

CGM (MPEB)

संलग्नक- उपरोक्तनुसार

Shri Sanjay Anand

भवदीय,

आर. दिशदत
06/01/2021
(आर. पासुदेवन)
उप निदेशक(प्रशासन)



स्वच्छ सुरक्षित जल-सुन्दर सुराहाल कल
CONSERVE WATER - SAVE LIFE



नर्मदा नियंत्रण प्राधिकरण

(जल शक्ति मंत्रालय, जल संसाधन, नदी विकास एवं गंगा संरक्षण विभाग, भारत सरकार)

NARMADA CONTROL AUTHORITY

(Ministry of Jal Shakti, Department of Water Resources, RD&GR, Govt. of India)

नर्मदा सदन, सेक्टर-बी, स्कीम नं. 74-सी, विजय नगर, इन्दौर (म. प्र.)

Narmada Sadan, Sector-B, Scheme No. 74-C, Vijay Nagar, Indore-452 010 (M.P.), INDIA

सं: अ-3(43)/2016/प्रशा/
No. A-3(43)/2016/Admn/

दिनांक: 08.01.2021
Date: _____

To

(संलग्न सूची के अनुसार)

Sub: Filling up of various posts in Narmada Control Authority on deputation (including Short Term Contract) basis.

महोदय/महोदया,

Some posts in Narmada Control Authority a corporate body under Ministry of Jal Shakti, D/o Water Resources, River Development & Ganga Rejuvenation, Govt. of India is proposed to be filled from among the officers of Central/ State Govts., / PSUs/ State Electricity Boards/ Autonomous Bodies. The advertisement for the same has already been published in **Employment News** dated 2nd January to 8th January 2021 (सुलग्न संदर्भ हेतु छायाप्रति संलग्न). The details of vacant posts, the requisite qualifications, experience etc. are enclosed herewith. You are requested to circulate these vacancies, who can be relieved for appointment in Narmada Control Authority in the prescribed Proforma (enclosed) along with the CRs of last 5 years, Vigilance & DAR (disciplinary action report) clearance certificate. The terms and conditions for appointment on deputation basis in NCA shall be governed by DoPT O.M. No. 6/8/2009-Estt.(Pay-II) dated 17th June, 2010.

The last date for receipt of applications will be 30 days from the date of publication of these vacancies in the Employment News.

The details regarding eligibility criteria, experience, duties attached to the post(s) etc. are also available on the website of NCA (www.nca.gov.in).

Encl: As above.

भवदीय,
आर. वासुदेवन
08/01/2021
(आर. वासुदेवन)
उप निदेशक(प्रशासन)



स्वच्छ सुरक्षित जल-सुन्दर सुशहाल कल
CONSERVE WATER - SAVE LIFE

जल शक्ति - जल जीवन



दिल्ली पब्लिक लाइब्रेरी
(संस्कृति मंत्रालय, भारत सरकार का संगठन)
Delhi Public Library
(Ministry of Culture, Govt. of India Organisation)

ADVERTISEMENT FOR INVITING APPLICATIONS FOR THE 01 (ONE) POST OF SENIOR LIBRARY & INFORMATION OFFICER IN THE PAY MATRIX LEVEL-12 OF Rs. 78,800-2,09,200/- TO BE FILLED UP BY COMPOSITE METHOD OF PROMOTION DEPUTATION (INCLUDING SHORT-TERM CONTRACT / ABSORPTION)

Applications are invited for the post of SENIOR LIBRARY & INFORMATION OFFICER in the Delhi Public Library, (an autonomous body under Ministry of Culture, Government of India) Dr. Shyama Prasad Mukherjee Marg, Opp. Old Delhi Railway Station, Delhi - 110008 as per the details given below:-

| | |
|---|---|
| NAME AND NUMBER OF POSTS WITH PAY SCALE | "SENIOR LIBRARY & INFORMATION OFFICER" (One post) in the pay matrix level-12 (Rs. 78,800-2,09,200) |
| 1. METHOD OF RECRUITMENT | Composite method of promotion/deputation (including short-term contract/Absorption) |
| ELIGIBILITY CONDITIONS | Library and Information Officer in the Pay Level-11 (Rs. 67700-208700) with 5 years regular service in the grade and officers of the Centralized Government, Central/State Autonomous Bodies, Govt. Undertakings, a) Holding analogous post of regular basis OR with 5 years regular service in the post of Pay Level-11 (Rs. 67700-208700) or equivalent b) Possessing the educational qualifications & experience as shown below in para 2 c) In case the deputation officer is selected, his/her appointment will be treated to have been made by promotion. |
| 2. QUALIFICATION AND EXPERIENCE REQUIRED | Essential: i) Master's Degree in Library & Information Science from a Recognized University/ Institute or equivalent. ii) 7 years professional experience in a supervisory capacity in a Library under Central/State Government/ Autonomous or Statutory Organization or University or Recognized Research/Educational Institution. Desirable: i) Experience of computerized library activities and networking with other libraries. |
| AGE LIMIT AND OTHER CONDITION | Notes:- 1) The period of deputation in the pay six-cadre post held immediately preceding this appointment in the same or some other Organization / Department shall not exceed 4 years. 2) The maximum age limit for appointment by deputation (including short-term contract) absorption shall not exceed 56 years. The crucial date for determining the age limit shall be the closing date of receipt of applications from the candidates. |

The applications complete in all respect should be sent to Director General, Delhi Public Library, Dr. Shyama Prasad Mukherjee Marg, Opp. Old Delhi Railway Station, Delhi -110008 so as to reach within a period of 30 days from the date of publication of the notification in Employment News. Detailed terms and conditions, requirement of educational qualifications, experience, age and job requirement etc are available at Library's website www.dpl.gov.in www.dpl.gov.in.
davn 0911/11/0008/2021 EN 34/48

NARMADA CONTROL AUTHORITY

(Delhi, N.D. & CR, Ministry of Jal Shakti, Govt. of India)
Narmada Sahas, Sector-B, Scheme No.74, Vijaynagar Indore (M.P.) - 452 010

The following posts in the NCA are proposed to be filled from among the officers of Central/ State Govts./PSUs/ State Electricity Boards/ Autonomous Bodies or by "Composite method" deputation (including short term contract) plus Promotion. These posts are assumed from the rule of permanent absorption by the Department of Personnel & Parliamentary Welfare, Govt. of India. The details of the posts are as given below:

| Sl. No. | Name of the post and pay scale | Tentative place of posting | Educational qualification(s) required | No. of posts |
|---------|---|----------------------------|--|--------------|
| (1) | (2) | (3) | (4) | (5) |
| 1. | Secretary Level-13A of pay matrix (Rs. 131100-216800) (Pre-revised pay scale PB-4 37400-67000 + GP 8900) | Indore | A degree or equivalent in Civil or Electrical Engineering from a recognized university. | 1 |
| 2. | Chief Engineer (Civil) Level-13A of pay matrix (Rs. 131100-216800) (Pre-revised pay scale PB-4 37400-67000 + GP 8900) | Indore | A degree or equivalent in Civil Engineering from a recognized university. | 1 |
| 3. | Superintending Engineer (Civil) Level-12 of pay matrix (Rs. 123100-215800) (Pre-revised pay scale PB-4 37400-67000 + GP 8700) | Indore | A degree or equivalent in Electrical Engineering from a recognized university. | 1 |
| 4. | Director (E&R) Level-13 of pay matrix (123100-215800) (Pre-revised pay scale PB-4 37400-67000 + GP 8700) | Indore | A degree or equivalent in Civil or Environmental Engineering from a recognized university or M.Sc with Specialization in Forestry/ Agronomy/Ecology/Sociology/ Environmental Science from a recognized University or equivalent. | 1 |
| 5. | Deputy Director (Administration) Level-12 of pay matrix (Rs. 123100-215800) (Pre-revised pay scale PB-3 35900 + GP 6900) | Indore | A degree or equivalent from a recognized University | 1 |
| 6. | Hindi Officer Level-12 of pay matrix (Rs. 123100-215800) (Pre-revised pay scale PB-3 35900 + GP 6900) | Indore | Master's Degree of a recognized university in English/Hindi with Hindi/ English as a compulsory and elective subject at degree level. | 1 |
| 7. | Accounts Officer Level-8 of pay matrix (47800-161100) (Pre-revised pay scale PB-2 8300+4900 + GP 4900) | Indore | A degree or equivalent from a recognized university | 1 |

The above vacancies are provisional and subject to change in future. Details regarding eligibility criteria, experience, duties attached to the post(s) etc. can be seen at website of NCA namely www.nca.gov.in Last date of receipt of applications is 30 days from the date of publication in the Employment News.

WWW.JOBRIYA.IN

EN 34/59

Ministry of Earth Sciences (MoES), Government of India

Indian Institute of Tropical Meteorology

Dr. Homi Bhabha Road, Pashan, Pune- 411005

(Advertisement No. PER/05(2020)

RECRUITMENT

The Institute is currently looking for recruiting a bright and talented candidate of Indian origin for recruitment of following posts.

The detailed requirements for these posts and the procedure for submitting applications are available on the IITM website www.tropmet.res.in/Careers

| Name of the post | Mode of recruitment | Pay Level in the Pay Matrix (as per VII CPC) | No. of vacancy & Category |
|--------------------------|---------------------|--|--|
| Junior Technical Officer | Direct Recruitment | Pay Level 7 | 1 post (for UR category) |
| Upper Division Clerk | Direct Recruitment | Pay Level 4 | 1 post (for SC category) |
| Mechanic Grade-II | Direct Recruitment | Pay Level 2 | 02 posts (01 post for UR and 01 post reserved for SC category) |

EN 34/58



Krishi Vigyan Kendra, Mehsana

(Indian Council of Agricultural Research, New Delhi)

Ganpat University

Mehsana-Gozaria Highway, Ganpat Vidyasagar-384412.

Tel. & Dist. Mehsana (H.G.) Tele Fax: 02762-289188

E-mail: kvkmehsana@yahoo.co.in, Web: www.kvkmehsana.org

Applications are invited for the following vacant post under plan scheme of KRISHI VIGYAN KENDRA, GANPAT UNIVERSITY-384412, TA & Dist-Mehsana, Gujarat state.

| Post/Discipline | Pay Scale | Qualifications |
|---|--|--|
| Subject Matter Specialist (Horticulture) (One Post) | Pay Band -3 Rs.15500-39100 + GP Rs. 6400/- | Essential Master's Degree in the Horticulture or equivalent qualifications from a recognized University. Maximum age limit 35 years. |

The last date for receipt of application will be 30 days from the date of publication of this advertisement in Employment News.

The applicant should refer our website: www.kvkmehsana.org for essential and desirable qualifications, experience, other terms and conditions, application format etc.

EN 34/38

Director



NARMADA CONTROL AUTHORITY
(DoWR, RD & GR, Ministry of Jal Shakti, Govt. of India)
Narmada Sadan, Sector-B, Scheme No.74, Vijaynagar, Indore (M.P.)-452 010

The following posts in the NCA are proposed to be filled from among the officers of Central/ State Govts., / PSUs/ State Electricity Boards/ Autonomous Bodies or by "Composite method" deputation (including short term contract) Plus Promotion. These posts are exempted from the rule of permanent absorption by the Department of Personnel & Pensioners Welfare, Govt. of India. The details of the posts are as given below:

| Sl. No. | Name of the post and pay scale. | Tentative place of posting | Educational qualification(s) required | No. of posts |
|---------|---|----------------------------|---|--------------|
| (1) | (2) | (3) | (4) | (5) |
| 1. | Secretary Level-13A of pay matrix (Rs. 131100-216600) (Pre-revised pay scale PB-4 37400-67000+GP 8900) | Indore | A degree or equivalent in Civil or Electrical Engineering from a recognized university. | 1 |
| 2 | Chief Engineer (Civil) Level-13A of pay matrix (Rs. 131100-216600) (Pre-revised pay scale PB-4 37400-67000+GP 8900) | Indore | A degree or equivalent in Civil Engineering from a recognized university. | 1 |
| 3. | Superintending Engineer (EMC) Level-13 of pay matrix (123100-215900) Pre-revised pay scale Rs. PB-4 37400-67000+GP 8700) | Indore | A degree or equivalent in Electrical Engineering from a recognized university. | 1 |
| 4. | Director (E&R) Level-13 of pay matrix (123100-215900) Pre-revised pay scale Rs. PB-4 37400-67000+GP 8700) | Indore | A degree or equivalent in Civil or Environmental Engineering from a recognized university or M.Sc with Specialization in Forestry/ Agronomy/Ecology/Sociology/Environmental Science from a recognized University or equivalent. | 1 |
| 5. | Deputy Director (Administration) Level-11 of pay matrix (67700-208700) Pre-revised pay scale PB-3 15600-39100+GP 6600 | Indore | A degree or equivalent from a recognized University | 1 |
| 6 | Hindi Officer Level-10 of pay matrix (56100-177500) Pre-revised pay scale of PB-3 15600-39100+GP 5400 | Indore | Master's Degree of a recognized university in English/Hindi with Hindi/English as a compulsory and elective subject at degree level. | 1 |
| 7. | Accounts Officer Level-8 of pay matrix (47600-151100) Pre-revised pay scale PB-2 9300-34800+GP 4800 | Indore | A degree or equivalent from a recognized university | 1. |

The above vacancies are provisional and subject to change in future.

Details regarding eligibility criteria, experience, duties attached to the post(s) etc. can be seen at website of NCA namely www.nca.gov.in

Last date of receipt of applications is 30 days from the date of publication in the Employment News.

NARMADA CONTROL AUTHORITY
(Ministry of Jal Shakti, Dept. of WR, RD&GR, Govt. of India)
Narmada Sadan, Sector-B, Scheme No.74, Vijay Nagar, Indore (M.P.)-452 010

The following posts in the NCA are proposed to be filled from among the officers of Central/ State Govts., / PSUs/ State Electricity Boards/ Autonomous Bodies or by "Composite method" deputation (including short term contract) Plus Promotion. These posts are exempted from the rule of permanent absorption by the Department of Personnel & Pensioners Welfare, Govt. of India. The details of the posts are as given below:

(1) Secretary

Pay Scale : Level-13A of pay matrix (Rs. 131100-216600) (Pre-revised pay scale PB-4 37400-67000+GP 8500)

Eligibility Criteria:

FOR PROMOTION:

Director/Superintending Engineer of Narmada Control Authority fulfilling the educational qualification as mentioned below with minimum 2 years regular service in the grade-

FOR DEPUTATION (Including Short Term Contract)

Officers of the departments of the Central/State Government/Public Sector Undertakings/State Electricity Boards/Autonomous Bodies having minimum 15 years of regular Group-A service OR equivalent service and below 56 years of age on the last date of submission of application.

I (a) holding analogous post on regular basis.

OR

(b) holding post of Director/Superintending Engineer OR equivalent carrying pay in Level 13 in the Pay Matrix (₹ 123100-215900) or equivalent with minimum 2 years regular service in the grade.

OR

(c) holding post of Director/Superintending Engineer or equivalent carrying pay in the pay matrix level -12 (₹ 78800-209200) or equivalent with minimum 6 years regular service in the grade

AND

II. Possessing the following qualification and experience

Essential Qualification: A degree or equivalent in Civil or Electrical Engineering from a recognized university.

Experience: Minimum 5 years experience in the field of Water Resources Development including river management/ investigation/ planning/design /research/construction/ operation & Maintenance of Multipurpose/Irrigation/ Hydel projects preferably involving Inter-State aspects and general administration.

OR

Experience: Minimum 5 years experience in the field of Planning/Design /Installation/ O&M of electricity generation/ transmission/distribution/load dispatch station/SCADA equipment etc preferably involving Inter-State aspects.

Description of Duties:

Secretary to the Narmada Control Authority and is employed as per the provisions contained in the Narmada Water Disputes Tribunal (NWDT) Award / Narmada Water Scheme 1980 of the Government of India. He/She shall convene the meetings of the Authority from time to time as per the directions of the Chairman, NCA and prepare the Agenda notes and Minutes of these Meetings. He/ She shall keep the permanent record of all the meetings and proceedings. He/She shall also prepare the Annual Report of the Authority and cause to place it in both the houses of the Parliament after seeking the necessary approvals. In addition to the statutory duties he is also overall in-charge of (i) implementation of the official language act as per the Government of India guidelines in NCA Secretariat, (ii) Publication of quarterly journal viz. Narmada Ghati Vikas Patrika (NGVP) to be published by NCA and other public relation activities like organizing seminars, set

up exhibition etc., (iii) maintenance of NCA vehicles and procurements for NCA Secretariat. Secretary, NCA shall report to Executive Member, NCA and work under his overall directions to perform the said duties. He is also nominated as Liaison Officer to ensure compliance of orders of the Govt. of India on reservation to SC/ST/OBC employees.

(2) Chief Engineer :

Pay Scale : Level-13A of pay matrix (Rs. 131100-216600) (Pre-revised pay scale PB-4 37400 - 67000+GP 8900)

Eligibility Criteria:

FOR PROMOTION:

Director/Superintending Engineer (Civil) of Narmada Control Authority fulfilling the educational qualification as mentioned below with minimum 2 years regular service in the grade-

FOR DEPUTATION (Including Short Term Contract)

Officers of the departments of the Central/State Government/Public Sector Undertakings/State Electricity Boards/Autonomous Bodies having minimum 15 years of regular Group-A service OR equivalent service and below 56 years of age on the last date of submission of application.

I (a) holding analogous post on regular basis.

OR

(b) holding post of Director/Superintending Engineer OR equivalent carrying pay in Level 13 in the Pay Matrix (₹ 123100-215900) or equivalent with minimum 2 years regular service in the grade.

OR

(c) holding post of Director/Superintending Engineer or equivalent carrying pay in the pay matrix level -12 (₹ 78800-209200) or equivalent with minimum 6 years regular service in the grade.

AND

II. Possessing the following qualification and experience.

Essential Qualification: A degree or equivalent in Civil Engineering from a recognized university.

Experience: Minimum 5 years experience in the field of Water Resources Development including river management/ investigation/ planning/ design /research/construction/operation & Maintenance of Multipurpose/Irrigation/Hydel projects preferably involving Inter-State aspects and general administration.

Description of Duties:

Establishment of Real Time Data Acquisition System (RTDAS) in Narmada Basin for reservoir operation and flood forecasting. Monitoring of projects, particularly Sardar Sarovar Project (Unit-II) Canals and Indira Sagar Project. Preparation of Annual Water Account for Narmada covering flows of Narmada, storage in reservoirs, utilization for various purposes. Chief Engineer NCA is overall in-charge of these works and work under the general guidance / supervision of Member (Civil), NCA. He is also responsible for management of all the contracts in connection with the above works and also for providing security to various offices of NCA. The Regional Offices of NCA located at Bhopal & Vadodara and the Liaison Office of NCA are also placed under his charge. The mater related to Maintenance of real estates of NCA, Leasing of premises for NCA, whenever required are also put under the charge of Chief Engineer, NCA.

(3) Superintending Engineer (Energy Management Centre)

Pay Scale : Level-13 of pay matrix (123100-215900) Pre-revised pay scale Rs. PB-4 37400-67000+GP 8700)

FOR PROMOTION:

Deputy Director/Executive Engineer (EMC) of Narmada Control Authority in level 11 (₹ 67700-208700) with 13 years of regular service in Group-"A" posts in the service out of which at least 4 years of regular service should be in the grade of Executive Engineer (Electrical) including regular service if any rendered in the Non-Functional grade in level-12 in the pay matrix (₹ 78800-209200) and possessing educational qualification as prescribed.

OR

(1) Executive Engineer (Electrical) in level-11 in the pay matrix (₹ 67700-208700) with 9 (Nine) years regular service in the grade including regular service if any rendered in the Non-functional grade in level 12 in the pay matrix (₹ 78800-209200) and possessing educational qualification as prescribed.

FOR DEPUTATION (Including Short Term Contract)

Officers of the departments of the Central Govt./State Government/Public Sector Undertakings/State Electricity Boards/Autonomous Bodies having minimum 13 years of regular service Group-A service or equivalent & below 56 years of age on the last date of submission of application:

I (a) holding analogous post on regular basis in the parent cadre of department.

OR

(b) holding post of Joint Director/Deputy Director/Executive Engineer/Senior Manager/Deputy Chief Engineer carrying in level 11 (₹ 67700-208700) with 13 years of regular service in group-A posts in the service out of which at least 4 years of regular service should be in the grade of Executive Engineer (Electrical) including regular service if any rendered in the Non-Functional grade in level-12 in the pay matrix (₹ 78800-209200) and possessing educational qualification as prescribed.

OR

(c) Executive Engineer (Electrical) in level-11 in the pay matrix (₹ 67700-208700) with 9 (nine) years regular service in the grade including regular service if any rendered in the Non-functional grade in level 12 in the pay matrix (₹ 78800-209200) and possessing educational qualification as prescribed.

AND

II. Possessing the following qualification and experience

Essential Qualification: A degree or equivalent in Electrical Engineering from a recognized University.

Experience: Minimum 3 years experience in the field of planning/ design/ installation/O&M of electricity generation/transmission/distribution/load dispatch station/SCADA equipment etc.

Description of Duties:

Superintending Engineer (EMC) is incharge of Energy Management Center, Indore. SE (EMC) assists Member (Power) in matters related to the meetings of NCA, SSCAC, PSC of SSCAC, Power Sub-committee, Tariff & Energy Accounting Sub-committee, SSRRC, RBPH Monitoring Team & Standing Committee on Power System Planning of Western Region - Planning and scheduling of generation at SSP complex based on the inflows and water requirement of Govt. of Gujarat, releases from ISP - Formulation of long term and short term programme and maintenance schedule of SSP power units-Monitoring of power component of SSP complex as stipulated in the NWDT Award - Overall incharge of computer center and associated equipment installed under the EMC project - Responsible for round the clock shift operations at EMC and the maintenance of all the equipment.

(4) Director (Environment & Rehabilitation)

Pay Scale : Level-13 of pay matrix (123100-215900) Pre-revised pay scale Rs. PB-4 37400-67000+GP 8700)

Eligibility Criteria

FOR DEPUTATION (Including Short Term Contract)

Officers of the departments of the Central/State Government/Public Sector Undertakings/State Electricity Boards/Autonomous Bodies having 13 years of regular Group "A" service or equivalent and below 56 years of age on the last date of submission of application.

I(a) holding analogous post on regular basis in the parent cadre of department.

OR

(b) holding post carrying in level 11 (₹ 67700-208700) with 13 years of regular service in group-A posts in the service out of which at least 4 years of regular service should be in the grade including regular service if any rendered in the Non-Functional grade in level-12 in the pay matrix (₹ 78800-209200) and possessing educational qualification as prescribed.

OR

(c) holding post carrying in level-11 in the pay matrix (₹ 67700-208700) with 9 (nine) years regular service in the grade including regular service if any rendered in the Non-functional grade in level 12 in the pay matrix (₹ 78800-209200) and possessing educational qualification as prescribed.

AND

II. Possessing the following qualification and experience.

Essential Qualification: A degree or equivalent in Civil or Environmental Engineering from a recognized University.

OR

M.Sc. with specialization in Forestry/Agronomy/Ecology/Sociology/ Environmental Science from a recognized University or equivalent.

Experience: Minimum 3 years experience in the field of Impact Assessment for major irrigation projects including Rehabilitation & Resettlement of Project Affected Persons, Forestry, Environmental Management, Research etc.

Description of Duties:

He is to assist Member (E&R) in all the matters related to the R&R aspects of SSP, meetings of R&R Sub-group of NCA and other related Sub-committees viz. preparation of agenda / minutes for the meetings, follow up of actions on the decisions and to ensure compliance of the decisions taken by the Sub-group by the party States. He shall undertake field inspections from time to time for maintenance of database, for preparation of status reports and for physical verification of implementation of the R&R of the Project Affected Persons (PAPs) in the States of Maharashtra, Gujarat and Madhya Pradesh due to construction of Sardar Sarovar Dam. He shall also attend the consultations with the Grievance Redressal Authority established by the party State Governments to redress the grievances of PAPs in connection with their resettlement & rehabilitation.

(5) Dy. Director (Administration):

Pay Scale : Level-11 of pay matrix (67700-208700) Pre-revised pay scale PB-3 15600-39100+GP 6600

Eligibility Criteria:

FOR DEPUTATION : (Including Short Term Contract)

Officers of the Ministerial service of the departments of the Central/State Government/ Public Sector Undertakings/State Electricity Boards/Autonomous Bodies and below 56 years of age on the last date of submission of application.

I(a) holding analogous post on regular basis in the parent cadre of department carrying pay in the pay matrix level-11 of Rs. 67700-208700.

OR

(b) holding post carrying pay in the pay matrix level 10 (₹ 56100-177500) or equivalent with minimum 5 years regular service in the grade.

AND

II. Possessing the following qualification and experience

Essential Qualification & Experience: A degree or equivalent from a recognized University.

Experience: Minimum of 5 years experience of having worked as Administrative/Establishment Office dealing with all establishment and administrative matters with sound knowledge of rules and regulations applicable in Government organizations.

Note 1: The departmental eligible candidates in level 10 will also be considered along with outsiders.

Note 2: The departmental officer will not be eligible for consideration for appointment on deputation. Similarly, deputations shall not be eligible for consideration of appointment by promotion.

Description of Duties:

Deputy Director (Administration), NCA is the middle level officer for dealing (i) Administrative & Establishment matters including filling up of various posts, (ii) Cadre Management of various grades/posts, (iii) Constitution of Departmental Promotion Committees (DPCs)/Screening Committee/Selection Committee relating to appointments, promotion and confirmation of officials in different grades and posts, (iv) Coordinating furnishing of information relating to the Ministry of Water Resources, Parliament Questions, VIP references etc. (v) Court cases on administrative matters. The Deputy Director (Administration) has also been designated as Head of the Office particularly, for according sanction on routine establishment matters viz. advances to staff, medical claims etc.

(6) Hindi Officer

Pay Scale : Level-10 of pay matrix (56100-177500) Pre-revised pay scale of PB-3 15600-39100+GP 5400.

Eligibility Criteria:

FOR PROMOTION:

Vacancy will be filled up by promotion through selection from employees of NCA in Level-8 (₹ 47600-151100) in the Pay Matrix with 2 years regular service and fulfilling the educational qualifications and experience given below:-

OR

Officers of NCA in Level-7 in the Pay Matrix (₹44900-142400) with 3 years regular service and fulfilling the educational qualifications and experience given below:-

FOR DEPUTATION : (Including Short Term Contract)

Officers of the departments of the Central/State Government/Public Sector Undertakings/State Electricity Boards/Autonomous Bodies and below 56 years of age on the last date of submission of application.

I(a) holding analogous post on regular basis in the parent cadre of department.

OR

(b) holding post carrying pay in the Pay Matrix Level-8 (₹ 47600-151100) or equivalent with minimum 2 years regular service in the grade.

OR

(c) holding post carrying pay in the Pay Matrix Level-7 (₹ 44900-142400) or equivalent with minimum 3 years regular service in the grade.

AND

II. Possessing the following qualification and experience

Essential Qualification: Master's degree of a recognized university in English/Hindi with Hindi/English as a compulsory and elective subject at degree level.

Experience: Experience in the field of Hindi translation/maintenance of documents/implementation of Office Language Act.

Description of Duties:

Translation work from English to Hindi and vice versa and vetting thereof, to acquaint the officers and staff of the Department with the provisions of Official Language Act, government rules and orders relating to official language, to organize Hindi Workshops, Hindi Pakhwara etc. Maintain records of NCA under supervision of Secretary, NCA through Director (Civil) or Deputy Director (Civil).

(7) Accounts Officer:

Pay Scale : Level-8 of pay matrix (47600-151100) Pre-revised pay scale PB-2 9300-34800+GP 4800

Eligibility Criteria:

FOR PROMOTION:

Employees of Narmada Control Authority with 2 years of regular service in the pay matrix level-7 (₹ 44900-142400) and fulfilling the educational qualifications and experience given below:-

FOR DEPUTATION : (Including Short Term Contract)

Officers of Indian Audit & Accounts Deptt./Indian Railway accounts Deptt./Indian Postal & Telegraph Deptt./Indian Defence Accounts Deptt./Central/State-Government/PSU/State Electricity Boards/ Autonomous Bodies and below 56 years of age on the last date of submission of application.

I(a) holding analogous post on regular basis in the parent cadre of department.

OR

(b) holding post carrying pay in the pay matrix level-7 (₹ 44900-142400) or equivalent with minimum 2 years regular service in the grade.

OR

(c) holding post carrying pay in the pay matrix level -6 (₹ 35400-112400) or equivalent with minimum 6 years regular service in the grade.

AND

II. Possessing the following qualification and experience.

Essential Qualification: A degree or equivalent from a recognized University.

Experience:

In the field of handling account in Irrigation/Hydel Projects, preparation of Budget Estimates, Salary/TA bills, compilation of Annual Statements of Accounts.

Note 1: *The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationist shall not be eligible for consideration for appointment by promotion).*

Description of Duties:

Checking of all staff financial claims of the staff of NCA viz. medical bills, TA bills, other payments etc. checking of contracts / suppliers bills - imprest accounts etc. - compilation of monthly account - bank reconciliation statements and trial balance - preparation of Annual Accounts of NCA and NCA Budget. He shall report to Finance Officer.

General Conditions :

The period of deputation shall ordinarily be 3 years extendable up to 5 years provided the total deputation period including the period of deputation held in any ex-cadre post immediately preceding shall not exceed 5 years. Age of the applicants should not be more than 56 years on the last date of receipt of applications. The selected candidates will have the liability to serve wherever the vacancies are available in NCA from time to time. Application through proper channel in the given proforma along with copies of up to date ACRs for preceding 5 years, vigilance clearance and no penalty certificates may be sent to **Dy. Director (Admn), Narmada Control Authority, Narmada Sadan, Sector-B, Scheme No.74, Vijay Nagar, Indore- 452010** within 45 days from the date of publication of this advertisement. Applications received after due date or without copies of ACR/Vigilance clearance certificate or otherwise incomplete shall not be considered.

Application in the given proforma along with copies of all certificate may be sent to **Dy. Director (Admn), Narmada Control Authority, Narmada Sadan, Sector-B, Scheme No.74, Vijay Nagar, Indore- 452010** within 30 days from the date of publication of this advertisement. Applications received after due date or without copies of certificate or otherwise incomplete shall not be considered.

Curriculum Vitae Proforma

Application for the post of _____ in NCA.

| | | | |
|--|--|-----------|---|
| 1 | Name & Address (in Block Letters): | : | |
| 2 | Date of Birth (in Christian era): | : | |
| 3 | Whether belongs to SC/ST | : | |
| 4 | i) Date of Entry into service ii) Date of retirement under Central/ State Govts., / PSUs/ State Electricity Boards/ Autonomous Bodies | : | |
| 5 | Educational Qualifications | : | |
| 6 | Experience | : | |
| Details of employment, in chronological order indicating the following details. (Enclose a separate sheet, if necessary, duly authenticated by your signature) | | | |
| | Office/ Institution | Post held | From To Scale of pay & Basic Pay Nature of duties (in detail) |
| | | | |

| | | | |
|----|---|--|--|
| 7 | Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent | : | |
| 8 | In case the present employment is held on deputation/ contract basis, please state:- | : | |
| | a) The date of initial appointment | (b) Period of appointment on deputation / contract | (c) Name of the parent office / organization to which the applicant belongs. |
| | | | |
| 9 | Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column) | : | |
| | a) Central Govt. | : | |
| | b) State Govt. | : | |
| | c) Autonomous Organization | : | |
| | d) Govt. Undertaking | : | |
| | e) Universities | : | |
| | f) Others | : | |
| 10 | Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade: | : | |
| 11 | Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and indicate the pre-revised scale: | : | |

| | | | |
|-----|---|-----------|------------------|
| 12 | Total emoluments per month now drawn | | |
| | Basic Pay in the PB | Grade Pay | Total Emoluments |
| | | | |
| 13. | Additional information, if any, which you would like to mention in support of your suitability for the post. This among other things may provide information with regard to | : | |
| | i) additional academic qualification | : | |
| | ii) professional training and | : | |
| | iii) work experience over and above prescribed in the Vacancy Circular/Advertisement). (Note: Enclose a separate sheet), if the space insufficient) | : | |
| 14. | Remarks- The candidates are requested to indicate information with regards to; | : | |
| | i) Research publications and reports and special projects. | : | |
| | ii) Awards / Scholarships / Official Appreciation. | : | |
| | iii) Affiliation with the professional bodies / institutions / societies and; | : | |
| | iv) Any other information (Note: Enclose a separate sheet if the space is insufficient) | : | |
| 15. | Address/ Telephone number for Correspondence /Contact. | : | |
| | a) Office | | |
| | b) Permanent Address | | |

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification / Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection of the post. The information / details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed / withheld.

Date

Signature of the Candidate _____

Certification by the Employer / Cadre Controlling Authority

The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He / she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he / she will be relieved immediately.

2. Also certified that;

- i) There is no vigilance or disciplinary case pending / contemplated against Shri / Smt.
- (ii) His / Her integrity is certified.
- (iii) His / Her CR Dossier in original is enclosed / photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- (iv) No major / minor penalty has been imposed on his / her during the last 10 years Or A list of major / minor penalties imposed on him / her during the last 10 years is enclosed. (as the case may be)

Counter signed

.....
(Employer / Cadre Controlling Authority with Seal)

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